



Water Resources Program

Dam Safety Office – Operation and Maintenance Plan Form

Project Data:		
Dam Name:		
Reservoir Name:		
Owner Name:		
Creek /River:		Dam Type:
Section:	Township:	Range:
Dam Height:	Crest Length:	Crest Width:

Individuals Who Are Responsible For:

Operation:

Name:	Title:	Telephone:
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Maintenance:

Name:	Title:	Telephone:
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Inspections:

Name:	Title:	Telephone:
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Monitoring of Instrumentation:

Name:	Title:	Telephone:
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Listing of Hydraulic Elements for Controlling Inflow to or Outflow From Reservoir: <i>(Include gates, valves, spillways, stoplogs, structures, etc. location and dimensions of structures)</i>

Rules and Procedures for Reservoir Operation:

(How is reservoir level controlled? Include proposed reservoir levels for given time of year, periods of drawdown and filling, and operation during floods)

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List of Items Requiring Periodic Maintenance, and Procedures for Performing Maintenance:

(Include type of maintenance performed, frequency, method, and record keeping)

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List of Instrumentation, Frequency of Monitoring, and Method of Record Keeping:

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List of Equipment to be Periodically Test Operated:

(Gates, valves, hoists, etc. Include frequency of test operation.)

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Frequency of Routine Inspections:

(e.g. Weekly, monthly, or quarterly. Include list of key elements inspected)

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Annual Inspections By Owner:

(Time of year when performed, special items to be examined, reviewed, and/or test operated)

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