



TEMPORARY CLOSURE NOTICE FOR UNDERGROUND STORAGE TANKS

UST ID #: _____

County: _____

This notice certifies that temporary closure activities were performed and conducted in accordance with Chapter 173-360 WAC. Instructions are found on the back page.

I. UST FACILITY		II. OWNER/OPERATOR INFORMATION		
Facility Compliance Tag #:		Owner/Operator Name:		
UST ID #:		Business Name:		
Site Name:		Address:		
Site Address:		City:	State:	Zip:
City:		Phone:		
Phone:		Email:		
III. TANK INFORMATION				
TANK ID	DATE LAST USED	TANK CAPACITY	LAST SUBSTANCE STORED	EMPTY (Y/N) (less than 1" product)
IV. CHECKLIST (check all that apply; items with * are required)				
<input type="checkbox"/> Facility compliance tag is enclosed (only applicable if temporarily closing <u>all</u> tanks for more than 3 months).				
<input type="checkbox"/> Business License is current and annual tank fees will continue to be paid. There is a designated Class A/B certified tank operator for this site.*				
<input type="checkbox"/> Vent lines are open; tank fill ports and dispenser nozzles are locked.*				
<input type="checkbox"/> Tank(s) are empty and receipt is attached proving tanks were pumped and now contain less than 1" product.				
<input type="checkbox"/> Tank(s) are not empty (i.e. contain greater than 1" product). I will continue to use (<i>insert leak detection method</i>) _____ as my method for monitoring tank(s) for leaks. The last month's passing leak test or sensor status report is attached.				
<input type="checkbox"/> The most recent corrosion protection testing, if applicable, was conducted on (insert date) _____. Routine testing and repairs will continue to be made. The impressed current system, if applicable, will remain ON and the 60 day (or monthly) Volt/Amp checks will continue to be made.				
V. REQUIRED SIGNATURE				
<i>Signature acknowledges UST(s) comply with UST regulation WAC 173-360-380 Temporary Closure Requirements.</i>				
Date	Signature of Tank Owner or Authorized Representative		Print or Type Name	

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INSTRUCTIONS

Within thirty days of completing temporary closure activities, this form must be filled out and submitted with applicable attachments to:

Dept. of Ecology
UST Section
PO Box 47655
Olympia, WA 98504-7655

I./ II. UST Facility and Owner/Operator Information: Fill out these sections completely. If you do not know your UST ID number, include the facility compliance tag number.

III. Tank Information: Use the tank IDs that are listed on the facility's Business License. Tanks are considered "empty" when they contain less than one inch of product.

IV. Checklist: If all of the tanks at the site are being temporarily closed more than 3 months, return the facility compliance tag with this form. The annual tank fees must continue to be paid until the tank(s) are permanently closed (i.e. removed or filled with an inert material). Ensure there is a designated Class A/B certified tank operator for this site. Keep the vent lines open; lock the fill ports and dispenser nozzles.

If leak detection on the tank(s) will not continue during temporary closure, attach proof that the tank(s) are empty. Using a tank until the dispenser stops dispensing product, does not completely empty the tank. A pump truck must be used to remove the last six inches of product. If the tanks and/or lines are protected by a corrosion protection system (e.g. anodes, impressed current, etc.), the system must continue to be operated, maintained, tested, and repaired, as required.

V. Required Signature: The owner and/or operator's signature is required.

For more information about temporary closure, please review *Requirements for Temporarily Closed Underground Tank Systems* found on this website: <http://www.ecy.wa.gov/programs/tcp/ust-lust/2011/03-out-of-svc.html>. Be sure to contact your local fire marshal and other local jurisdictions, as they may have other codes and regulations that apply to temporary tank closure.

Prior to placing your tanks back into service, contact the UST inspector in your area to ensure you have all the necessary testing conducted. Then submit the [Operational Status Notice](#) to notify Ecology of this change.

Further questions? Please contact your regional office below and ask for a tank inspector to assist you.

Regional Office

Central (509) 575-2490

Eastern (509) 329-3400

HQ (360) 407-7170

Northwest (425) 649-7000

Southwest (360) 407-6300

Counties Served

Benton, Chelan, Douglas, Kittitas, Klickitat, Okanogan, Yakima

Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, Whitman

Federal facilities in Western Washington

Island, King, Kitsap, San Juan, Skagit, Snohomish, Whatcom

Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Lewis, Mason, Pacific, Pierce, Skamania, Thurston, Wahkiakum

or find a complete list of UST inspectors at:

www.ecy.wa.gov/programs/tcp/ust-lust/people.html

To request materials in a format for the visually impaired, call Ecology at 360-407-7170, Relay Service 711, or TTY 877-833-6341